

POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH, CHANDIGARH

REQUISITION FOR TRANSPORT VEHICLE

Kindly detail staff car/ vehicle as per details given below:

1. Name of the Official, designation and department
2. Date & time required
3. Picking up from
4. Dropping at
5. Purpose of use (please give full details of duty)
6. Name of person (if any) going with the staff car
7. Nature of journey (please tick mark)

PGI Official .....

- a) PGI Official                      ??
- b) Any scheme or agency
- c) Private
- d) Miscellaneous

Member of Faculty In-Charge section